

SUBJECT: Communication - Announcement

Quality, Health, Safety & Environment MANAGER (M/F)

Our **Health, Safety & Environment (HSE) Department** is looking for an **QHSE Manager**, which will have the following responsibilities:

- Ensure the right implementation of the ongoing IMS (ISO 9001, ISO 45001 and ISO 14001(certification));
- Ensure the implementation in the local organization of the QHSE Policies, Procedures and QHSE documentary organization;
- Ensure and monitor the local QHSE legal compliance and applicable standards;
- Supervise and maintain the legal and contractual documentation for the country, as permits, licenses, authorizations;
- Participation on the Risk Assessment analysis for all the activities, development of the Quality Plan, Inspection and Testing Plans, HSE Plan, Preventive Instructions, Method Statements, Checklists and other specific local QHSE documentation;
- Supervise the laboratory activities and equipment, monitoring their calibrations;
- Supervise the Subcontractors quality control, including their documentation and testing and measuring equipment;
- Development and implementation of the Emergency Plans;
- Training of Votalia workers and subcontractors in the QHSE Plans, Emergency Plans, Inspection and Control Plans, Procedures, Inductions, Toolbox Tools, Emergency Drills and Awareness actions;
- Conduct QHSE monitoring of the site, with periodic visits to the workplaces;
- Safety inspections and audits for Quality, Health, Safety & Environment matters;
- Reporting immediately any non-conformity or incident, developing further required investigations;

BUSINESS LINE
Construction

DEPARTMENT
HSE

JOB TITLE
QHSE Manager

LOCATION
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- Votalia representation towards official agencies in case of accident;
- Participation in QHSE meetings with Subcontractors, Suppliers and Clients;
- Leading the operational Quality and HSE local Technicians, whether they are from Votalia or Subcontracted to external entities;
- Search for continuous improvement through audits and monitoring of internal processes, ensuring the implementation and effectiveness of the action plans (corrective and preventive actions).

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QUALIFICATIONS:

The ideal candidate will have/ be:

- Technical level Graduation (Degree in Quality, Occupational Health and Safety, Environment or Quality or related areas studies is a plus);
- At least 5 years of experience in similar positions;
- Knowledge/Specific Training:
 - Health and Safety at Work and/or Environment;
 - Audits;
 - First Aids;
- Pedagogical competence training;
- Excellent knowledge of the law, regulations and standards of Quality, Health & Safety and Environment (ISO 9001, ISO 45001 and ISO 14001);
- English is mandatory (French or Portuguese would be a plus).

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Key Skills:

- Results and Customer Orientation;
- High level of initiative and autonomy;
- Ability to planning and organizing teams and activities;
- Coordination and motivation abilities;
- Excellent interpersonal relationship;
- Excellent domain of verbal and written expression;
- Facility in decision making;
- Adaptability, including cases of highly complexity;
- Resilience;
- Networking and negotiations skills;
- Innovation ability (disruptive and incremental).

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If you are interested in this career opportunity, please send us your CV to voltaliarecruits@voltage.com, with the subject "46.2020 QHSE Manager".