



HUMAN RESOURCES

SUBJECT: Communication – Announcement

SUJET: Communication – Communiqué

ASSUNTO: Comunicação – Comunicado

ACCOUNTANT FOR VIAC (M/F)

Our **Finance Shared Services Center** is looking for an **Accountant for VIAC**, who will have the following responsibilities:

- Accounts payable for France and Guyana:
 - Manage the workflow of invoices;
 - Follow up with the departments the purchasing process;
 - Post the AP invoices;
 - Analyse and control vendors sub-ledger;
 - Understand the VAT process;
 - Block invoices for payment;
 - Prepare Payment proposals;
- General accounting for SPV:
 - General ledger postings;
 - Bank reconciliation;
- Post employee expenses;
- Organize and document current processes;
- Find ways for process simplification and optimization;
- Set up controls to promote compliance;
- Key user in the ERP system.

At Voltaia we are passionate about **renewable energies!** We are an electricity producer from wind, solar, hydro and biomass, and also a service provider to 3rd party clients such as **Development, EPC, O&M and Distribution.**

Today we are in **18 countries, split among 4 continents**, and offering a **global operating capacity** to our clients. We are listed on the regulated Euronext market in Paris since July 2014.

Announcement Date: 03-02-2020

REFERENCE
06.2020

COMPANY
Voltaia

DEPARTMENT
Finance Shared Services Center

JOB TITLE
Accountant for VIAC

LOCATION
Porto, Portugal

STARTING DATE
June 2020

QUALIFICATIONS:

The ideal candidate will have/ be:

- Degree in Accounting (DCG equivalent), Management or Economics;
- Minimum 3 years of experience as general accountant;
- Knowledge on IFRS Standards and Tax (income tax, withholding tax, ...);
- Shared services center experience is a plus;
- Accounting ERP: SAP or IFS;
- Advanced Excel know how;
- English proficiency;
- Intermediate level of French is required;
- Availability to travel.

Key Skills:

- Resilient;
- Team player;
- Autonomous & Accurate;
- Time Management;
- Used to work in multi-national environment;
- Good communication skills;
- Organization;
- Availability and sense of responsibility.

If you are interested in this career opportunity, please send us your CV to votaliarecruits@votalia.com, with the subject "06.2020 – Accountant for VIAC".