



## HUMAN RESOURCES

**SUBJECT: Communication – Announcement**

SUJET: Communication – Communiqué

ASSUNTO: Comunicação – Comunicado

### CERTIFIED ACCOUNTANT (M/F)

Our **Accounting Department** is looking for a **Certified Accountant** for its **Operations**, to be responsible for the accounting of a group of companies. Reporting to the Accounting Responsible, will have the following responsibilities:

- Documents classification;
- Billing to customers, organization of transport documents and validation of the fiscal framework of the operation;
- Fixed assets accounting management, data and control;
- Current account analysis and reconciliations;
- Manage month end close tasks, controls and report;
- Compliance with tax obligations and quality of final data (IVA, IRC, taxes, etc);
- Process designs, simplification and optimization;
- INE report.

**QUALIFICATIONS:**

The ideal candidate will have/ be:

- Accounting Degree;
- At least 3 years of experience in Accounting;
- Accounting knowledge (preferably in International Accounting Standards – IFRS);
- Knowledge of IRC and VAT Code;
- Good knowledge of MS Office;
- English proficiency (mandatory);
- SAP domain (mandatory).

At Voltaia we are passionate about **renewable energies!** We are an electricity producer from wind, solar, hydro and biomass, and also a service provider to 3<sup>rd</sup> party clients such as **Development, EPC, O&M and Distribution.**

Today we are in **18 countries, split among 4 continents**, and offering a **global operating capacity** to our clients. We are listed on the regulated Euronext market in Paris since July 2014.

Announcement Date: 10-03-2020

REFERENCE  
15.2020

COMPANY  
Voltaia

DEPARTMENT  
Accounting

JOB TITLE  
Certified Accountant

LOCATION  
Porto, Portugal

STARTING DATE  
April 2020

Key Skills:

- Proactivity and resilient;
- Initiative spirit;
- Strong analytical skills, solving problems and dynamism;
- Availability and sense of responsibility;
- Team-work ability;
- Dedicated person;
- Ability to lead with different volumes of work.

Your application will be reviewed by Daniela Mendes.

If you are interested in this career opportunity, please send us your CV to [votaliarecruits@votalia.com](mailto:votaliarecruits@votalia.com), with the subject "15.2020 – Certified Accountant".