

OPPORTUNITY

OPPORTUNITÉ

OPORTUNIDADE



HUMAN RESOURCES

SUBJECT: Communication – Announcement

SUJET: Communication – Communiqué

ASSUNTO: Comunicação – Comunicado

Financial Analyst

Our **Treasury Department** is looking for a **Financial Analyst**, who will have the following responsibilities:

- Responsible for full-cycle AP, including payments returns.
- Ensuring all invoices received are processed in a timely following the payments deadlines;
- Process several types of accounts payable transactions through many bank accounts and companies;
- Accurate and timely completion of AP related month-end close tasks;
- Monthly supplier's reconciliation and open items report;
- Ensure company's policies and procedures are adhered to;
- Support internal and external audits.

QUALIFICATIONS AND KEY SKILLS:

- Graduated in Accounting, Administration or related areas;
- Knowledge and understanding of AP procedures with minimum 4 years' experience in this role;
- Ability to work well in a fast-paced target driven environment;
- Advanced Excel and Office skills;
- Experience in implementing ERP systems is a plus;
- Fiscal/Tax knowledge to analyses invoices would be a plus
- Minimum Intermediated English, Advanced level would be a plus
- Commitment, be proactive and adaptable
- Critical analysis skills
- Hands on & ability to handle large workload
- Interpersonal & Communication skills (ability to respond politely to all individuals as a team player);
- Team spirit, Entrepreneurship, Integrity and Ingenuity are the Company's values

SOLAR • WIND • HYDRO • BIOMASS • STORAGE

At Voltalia we are passionate about renewable energies! We are an electricity producer from wind, solar, hydro and biomass, and also a service provider to 3rd party clients such as Development, EPC, O&M and Distribution.

Today we are in 17 countries, split among 4 continents, and offering a global operating capacity to our clients. We are listed on the regulated Euronext market in Paris since July 2014.

Announcement Date: 14/03/2019

COMPANY
Voltalia

DEPARTMENT
Treasury

JOB TITLE
Financial Analyst

LOCATION
Rio de Janeiro, Brasil

STARTING DATE
Immediately

If you are interested in this career opportunity, please send us your CV to rhbrasil@votalia.com, with the subject “Financial Analyst”.

Best Regards | Melhores Cumprimentos

Human Resources Department